

Dear Patient,

Thank you for contacting our office; we look forward to having you as a patient.

We are located at 12630 Monte Vista Road, Suite 205, Poway, CA 92064. If you are unable to keep your scheduled appointment, please let us know by calling 858-485-1290.

In preparation of your first visit; please plan on arriving 15 minutes before your scheduled time to complete the check in process. It is very important that you **bring the following items with you:**

- New patient paperwork
- Your medical and dental insurance cards, if applicable
- The referral slip from your referring doctor
- Your panoramic x-ray if you have had one taken within the past year. X-rays are one of the most important diagnostic tools in an oral & maxillofacial surgery office. Our standard of care **requires** a **panoramic** x-ray for all patients. These films check for pathology in the roots, sinuses, nerves, and jawbones. **We are not able to provide any treatment for patients without x-rays meeting the standard of care.**

The following is important information that will allow us to better serve your needs:

- We will bill your insurance.
- We will call and obtain coverage benefits prior to your appointment and prepare a patient portion estimate for you.
- You will be asked to review the estimate and your signature will indicate that you understand your financial responsibility.
- Your patient portion will be due at the time of service.
- If you do not have insurance coverage; full payment will be expected at the time of service.

We look forward to seeing you soon. Please do not hesitate to contact our office if you have any questions.

Sincerely,

The Physicians and Staff
Boulder Oral & Maxillofacial Surgery Center